

**Beaver Dam Unified School District
Board of Education Minutes**

September 17, 2012

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. No board members were absent.

Ms. Jorgensen led in the Pledge of Allegiance.

Kraus moved, Tyjeski seconded, to approve the minutes from the regular meeting on August 20, 2012, and special meetings on August 27 and September 6, 2012, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

There were no announcements.

Tyjeski moved, Spielman seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Jake Cramer, High School Agriscience Teacher, presented a request for the FFA to travel to Indianapolis, IN from October 24-27, 2012, for the National FFA Convention. He provided details of the trip, which will include 7-8 students. There is no cost to the district.

There was discussion regarding bussing, student selection, and future convention locations.

Kraus moved, Tyjeski seconded, to approve the FFA trip to the National Convention as requested.

The motion was adopted by unanimous vote.

Mr. Jesse Peters, Elementary Summer School Principal, reported on the 2012 Summer School Program. Over 1,200 students participated in grades K-12 this year. The elementary program had a total of 700 students. There were increased offerings this year, including a literacy booster session for students in need of targeted interventions.

Ms. Tonya Broyles-Brouillard, Middle School Principal, reported that over 200 students participated in the Middle School program. The program was held at the DSLA due to the electrical project at the Middle School. The number of offerings was slightly less due to the limited space. Math courses were offered through an online program, which motivated students.

Ms. Nicole White, High School Associate Principal, reported that over 300 students participated in the High School program. A targeted reading enrichment course was offered and students are completing their Strategic Reading Intervention programs.

Ms. Debra Lins, DSLA Principal, reported that 20 students attended the DSLA program. Two sessions were offered beginning immediately after the school year until the Middle School program began. Independent and night study programs were offered as well.

Mr. Bob Avery, Director of Business Services, presented a lease option for financing a portion of the technology infrastructure. He explained there are two leases, one to finance the laptops and one for the technology infrastructure.

There was discussion regarding the budget, replacement cycles, and a laptop replacement schedule.

Tyjeski moved, Jansen seconded, to adopt the resolution authorizing and approving a tax-exempt lease/purchase agreement with U.S. Bancorp Government Leasing and Financing, Inc. and related property schedules.

The motion was adopted by the following vote: Ayes – Jansen, Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Mr. Steve Vessey, Superintendent, reported that construction firms were interviewed and the construction manager will be the same for the Prairie View addition project and the High School Science rooms remodel.

Mr. Paul Buchholz, Coordinator of Building and Grounds, provided the process and timeline followed to select companies to interview. He shared the required bid criteria for the construction companies and reviewed the construction timeline options that will be presented to the construction companies.

Mr. Vessey said there was discussion with the companies regarding starting in the fall or spring. The intent is to begin in the fall and see where the bids come in. He recommended selecting CG Schmidt as the construction manager and issuing a letter of intent. The contract will be presented to the board for approval when it's completed. They provided a guarantee that their team will not change during the entire project and agreed to have the Prairie View project complete by August 1.

Discussion focused on the advantages to beginning in the fall, minimizing disruptions to Prairie View students and staff, and safety issues.

Panzer moved, Tyjeski seconded, to approve issuing a letter of intent to CG Schmidt as the construction manager for the Prairie View Elementary School Project and the High School Science rooms remodel.

The motion was adopted by the following vote: Ayes – Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Jansen. No-None.

Mr. Vessey provided a demonstration of the district's Wisconsin Waiver website and provided a sample report card and timeline for internal and public release of the report cards.

Mr. Vessey presented a draft of the district goals from the board's goals workshop.

Prieve moved, Kraus seconded to approve the 2012-2014 district goals as presented.

The motion was approved by unanimous vote.

Mr. Vessey recognized Brian Rabe, Director of Student Services, for his lead with the completion of the self-audit. The DPI determined the district is in compliance.

Mr. Kraus thanked Ms. Stelsel and the 6th grade Red House for welcoming the students to the Middle School and making them feel more comfortable.

Ms. Beal-Loeck, Chairperson of the Accountability Committee, reported the committee will meet on September 24th at 5:30 p.m.

Ms. Tyjeski, Chairperson of the Planning Committee, reported the committee will meet on September 24th at 6:30 p.m.

Panzer moved, Beal-Loeck seconded, to approve the following resignations/retirement: Amy Friedl—21st Century Site Grant Manager—Lincoln Elementary School (Resignation effective 8/1/12); Heather Chavez-Schepp—Teaching Assistant—Lincoln Elementary School (Resignation effective 9/28/12); Roger Norenberg—Custodian—High School (Retirement effective 12/29/12); and Jill Hagstrom—Food Service Worker—Wilson Elementary School (Resignation effective 9/21/12).

The motion was adopted by unanimous vote.

Beal-Loeck moved, Jansen seconded, to approve the following leave of absence request: Katie Mueller—Spanish Teacher—High School (Medical leave 12/17/12-end of the 2012-13 school year).

The motion was adopted by unanimous vote.

Panzer moved, Kraus seconded, to approve the following appointments: Rachel Smith—21st Century Grant Site Manager—Lincoln Elementary School; Peter Duesterbeck—Social Studies Teacher—High School (LTE-189 days); Lois Knaack—GATE Grade 6 Math Teacher—Wilson Elementary School (LTE-189 days, 20% FTE); Joel Scott—Math Teacher—Middle School (LTE-45 days); Jill Koenings—Special Education Teaching Assistant/CDS—High School; Robyn Heck—Special Education Teaching Assistant—Middle School; Tracy Gabel—Special Education Teaching Assistant/EBD—Prairie View Elementary School; Dana Franco—ELL Tutor—High School; Leanne Gensch—Teaching Assistant/Supervision—Prairie View Elementary School; Katie Marquardt—Teaching Assistant/Supervision—Jefferson & Wilson Elementary Schools/IMC; and Karla Wakeley—Educational Interpreter—High School.

The motion was adopted by the following vote: Ayes – Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, and Jorgensen. No-None.

Mr. Vessey presented the Lunch Balance Policy for final reading.

Tyjeski moved, Beal-Loeck seconded, to adopt the Lunch Balance Policy as presented.

The motion was adopted by unanimous vote.

Mr. Vessey thanked Mr. Avery for his work on the budget and completing it on a short timeline.

Mr. Avery presented a preliminary district budget for 2012-2013. He explained it is still draft form and some information will change. He provided a summary of the budget and an overview of the fund accounts.

There was discussion regarding Fund 80, fund balance, lease payments, food service participation, and levy decrease.

Ms. Jorgensen thanked Mr. Avery for explaining the budget in an easy way to understand.

Tyjeski moved, Kraus seconded, to approve publication of the preliminary district budget in the Daily Citizen.

The motion was adopted by unanimous vote.

Tyjeski moved, Jansen seconded, to set the annual budget public hearing on Monday, October 8, 2012, at 6:00 p.m. at the Educational Service Center.

The motion was adopted by unanimous vote.

Panzer moved, Jansen seconded, to approve the payment of financial claims (Voucher #63, #64, #65, #66, and #67) for District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, Trust Advantage, WI Retirement, and District Insurance for a total of \$3,821,582.18 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, and Kraus. No-None.

Kraus moved, Beal-Loeck seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:39 p.m.

/s/
Marge Jorgensen, President

/s/
Bev Beal-Loeck, Clerk